



AAAS
AUSTRALIAN ASSOCIATION OF
ANIMAL SCIENCES

INTERNATIONAL TRAVEL AWARD

The Australian Association of Animal Sciences (AAAS) International Travel Award provides a general international grant to support the professional development of AAAS financial members through participation in international conferences, workshops, courses, research exchanges or study tours.

The International Travel Awards are conferred by the AAAS Federal Council who will grant up to two travel awards annually each up to a maximum of \$A4,000 to any financial member of the Association.

The Australian Association of Animal Sciences (AAAS) Federal Council will invite applications for the Travel Awards in February each year and the awards shall normally be made before the end of April.

The Awardee shall take up the AAAS International Travel Award within 12 months of it being awarded.

Terms and Conditions

Eligibility Criteria

- i. The applicant must be a current financial member of AAAS.
- ii. The applicant must be studying or working in an animal science related field in Australia. Note that AAAS supports all fields of animal science from production animals to zoology, wildlife and marine animal sciences and would welcome applications from researchers, students, extension officers, consultants or producers.

Selection Criteria

- The International Travel Award will be based on the capacity of the requested travel to benefit the applicant's professional development in their chosen field of the Animal Sciences.
- A budget estimate must be completed as part of the application. This should clearly specify estimated costs of airfares, local travel, accommodation, conference registration (if applicable) and/or other relevant travel expenditure. The budget estimate must be realistic, and the amount requested from AAAS must be less than the possible maximum value of \$A4,000. Total travel costs may be more than \$A4,000, but the application must indicate the source of additional supporting funds (e.g. other travel grants, project funding or self-funded).

Additional Conditions

- The AAAS International Travel Award may not be awarded in any given year, if no suitable applications have been received.
- Applicants will not normally be awarded more than one AAAS International Travel Award.
- Each successful applicant shall submit to the AAAS Federal Council a one-page report, including photographs, outlining how the AAAS International Travel Award has enhanced their professional development in the Animal Sciences. This report should be submitted within **one month** of the applicant completing their travel and may be published by AAAS in full or part on their website, social media, newsletter and other forums.
- Following completion of their travel, each successful applicant shall make a presentation outlining their activities and experiences during the travel and detailing how the AAAS

International Travel Award has enhanced their professional development in the Animal Sciences at an event in association with their local AAAS branch.

Payment of the Travel Award

- If successful in receiving the AAAS International Travel Award, payment will be made in two stages:
 - Up to eighty percent (80%) of the award will be paid into the Awardees nominated bank account in advance of travel upon receipt of proof of purchase (i.e. airfares, conference registration, accommodation). Proof of adequate travel insurance must be provided prior to any payment being made.
 - The remaining funds will be provided after the travel has been completed and the Federal Council has accepted the one-page report and accompanying photographs.
- Payment can be made into a personal or institutional bank account.
- In the event of cancellation, the Awardee will make all reasonable attempts to recoup costs, and whatever remaining funds will be returned to AAAS.

The Application

- Please carefully read the AAAS International Travel Award Eligibility and Selection Criteria and ensure that you meet the requirements of the award.
- Ensure that you have provided all the requested information and supporting documentation (i.e. acceptance of conference paper/poster/abstract, workshop or course registration information, research exchange/study tour letter/s of invitation).
- A complete application, saved as a single pdf document, must be lodged with the AAAS Executive Officer by the closing date and must include ONLY the following:
 - A completed application form,
 - A completed Budget Estimate Statement providing all relevant travel costs and proposed travel dates, and
 - Any required supporting documentation.

Closing Date

Applications close on 31 March each year.

Submitting the Application Form and Supporting Documentation

Please ensure that you complete all sections of the Application Form as per the instructions and provide all supporting documentation as requested in the Terms and Conditions and Application form.

Completed applications, saved as a single pdf document, are to be emailed to Dr Sue Hatcher AAAS Executive Officer at sue@makinoutcomes.com.au

Applications will be judged by the AAAS Federal Council.

All applications will be notified of the outcome of their Application by 30 April.

Enquiries

Dr Sue Hatcher

AAAS Executive Officer

Phone: 0407 006 454

Email: sue@makinoutcomes.com.au

Privacy Statement

The Australian Association of Animal Sciences (AAAS) is subject to the provisions of the Commonwealth Privacy Act 1988 and applicants are entitled to protection of their privacy. This means that any information AAAS collects about you, including personal details, academic progress details, and personal welfare information, is treated by AAAS according to strict guidelines. Access to your information is restricted to the AAAS Federal Council who will need the information in order to carry out their responsibilities relating to the selection of awardees.

Other than in accordance with any legal obligation, AAAS will not disclose personal information about you. This means we will not release any information we hold about you such as your address, without your permission.

The exceptions to the general application of these guidelines are the obligations imposed on AAAS by law, Government regulation, or the requirement for normal operation of AAAS which includes the following:

- AAAS will publish the names of the successful International Travel Award applicants,
- AAAS will publish the one-page report on your experiences from the International Travel Award on their website, in their newsletter or other such publication.